



Rental Agreement:

PAYMENT & HOST RESPONSIBILITIES:

1. Facility rentals are offered on Saturdays and Sundays at specified times.
2. All renters must provide 100% payment of rental fee and a signed agreement within 14 days of rental date. Failure to do so may result in forfeiture of party date and any payment made up to that point.
3. 50% payment of the rental fee can be made at the time of booking if booking occurs earlier than 14 days before your rental date. The rest of the payment must be made no later than 14 days before the rental date.
4. Cancellations must be made in writing by emailing info@athensmcminnymca.org or signing a cancellation request at the welcome center no later than 14 days prior to the party date.
5. Birthday parties are non-refundable in the event of a no show or if a cancellation occurs less than 14 days before the rental date. 75% of your rental payment will be refunded if a written cancellation occurs 14 days or more before the rental date.
6. It is the renter's responsibility to meet all guests in the lobby 15 minutes prior to the party. We cannot let anyone into the party areas (pool, gym, or party room areas) until they have checked in at the front desk and have completed and signed a waiver.
7. All guests must sign the YMCA Guest Registration Release and Liability Form.
8. All guests will follow the YMCA policies, Code of Conduct, and obey posted rules. Failure for guests to comply with the YMCA Code of Conduct could result in YMCA staff asking them to leave the facility.
9. Set up begins 30 minutes prior to the registered rental time. Clean-up must be complete 30 minutes after the rental time ends. The YMCA will provide you with a broom, dustpan, and trash bags.

POOL USE:

1. Should inclement weather or an unforeseen situation (including glass in the pool or a fecal incident) occur, causing the YMCA staff to shut the pool down due to health department regulation, the gymnasium can be used as an alternative space given that at least 30 minutes remains of your scheduled swim time for your pool party and that another event is not occurring in the gymnasium.
2. Party goers will swim first and eat second in the designated room after changing in the changing areas or drying off completely before leaving the pool.
3. Pool parties are offered during member swim, meaning the host is not reserving the entire pool. Other swimmers may be present at the time of your party.
4. Pool parties are limited to 25 swimmers.

GYM USE:

1. Drink and food are not allowed in the gymnasium at any time.
2. Basketballs in the gymnasium are available for use.
3. The party host may choose to make games available that will not scuff up the gym floor or leave permanent marks.
4. Gym use is limited to one side of the gym, marked off by a dividing curtain.

PARTY ROOM USE:

1. The renter is responsible for all food, drinks, cake, decorations, and tableware.
2. The renter is responsible for removal of items brought into the Y at the conclusion of the



party, i.e., breaking down pizza boxes and placing into the trash can, taking down decorations including tape, etc.

3. Items not allowed for decoration use: command strips, tacks, nails. I have read, understand, and agree to the above conditions on this rental agreement.